



NON-PROFIT PERMIT REQUESTS

Thank you for your interest in filming in Los Angeles and for your request for eligibility as a non-profit organization. The non-profit rate for permit applications is a courtesy provided by FilmLA and is not a contractual or legislated requirement of our municipal clients. Proof of non-profit status is required.

The nonprofit rate was designed to accommodate qualified, low-budget productions with very small neighborhood impact and minor work effort to process.

The full permit application fee is *always* charged regardless of non-profit status if the application is for film or still photography that is for a commercial purpose (eg: selling the video to consumers).

The full permit application fee *may* be charged regardless of non-profit status if the filming activity or locations are more complex, impactful or if a more substantial work effort is required by FilmLA to process the application.

If a full fee is to be charged, or a review is being undertaken to determine whether an application will be accepted under the nonprofit rate, the applicant will be notified at the time the application is first reviewed.

In order to qualify for a reduced application fee and waiver of certain use fees, you must provide the following at the time of application submission or prior to the release of the permit. These documents will be reviewed to confirm if the project qualifies for reduced rates. Additional fees may be due if your project doesn't meet the criteria:

1. Provide a copy of your IRS letter of determination (sample on page 2)
2. If the non-profit organization is producing the project independently, provide a letter on the non-profit organization's company letter head with a synopsis of the project and how it will be used as well as the following wording: *Any fees waived and/or reduced for this project by FilmL.A. on behalf of the [enter jurisdiction being filmed in] will result in an equivalent reduction in cost to [enter the name of the non-profit company.]* (Sample on page 3)
3. If an independent production company has been hired or engaged to produce the project on the non-profit company's behalf, please be sure to include a letter on the non-profit company's letterhead following the format found on the sample included (page 4). Please be sure that the letter includes a synopsis of the project and how it will be used as well as the following wording: *"Any fees waived and/or reduced for this project by FilmL.A. on behalf of the [enter jurisdiction being filmed in] will result in an equivalent reduction in cost to 'Non-Profit Company'."*

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 31 2006**

~~XXXXXXXXXXXXXXXXXXXX~~ NC

~~XXXXXXXXXXXXXXXXXXXX~~

~~XXXXXXXXXXXXXXXXXXXX~~

Employer Identification Number:

73-160-~~XXXXXX~~

DLN:

17053077-~~XXXXXX~~

Contact Person:

~~XXXXXXXXXXXXXXXXXXXX~~

ID# 31533

Contact Telephone Number:

~~XXXXXXXXXXXXXXXXXXXX~~

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated September 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

***SAMPLE LETTER WHEN THE NON-PROFIT ORGANIZATION IS
PRODUCING THE PROJECT***

Non-Profit Company

Letterhead Attention:
FilmL.A. Inc
6255 W. Sunset Blvd
12th Floor Los Angeles,
CA 90028

Re: "Project Title"

To Whom It My Concern:

Brief synopsis of what this project is about, how it will be used and how it directly benefits the non-profit organization requesting a permit

Any fees waived and/or reduced for this project by FilmL.A. on behalf of [enter jurisdiction being filmed in] will result in an equivalent reduction in cost to "Non-Profit Company".

Department
Head Title
Signature and
Date Email
address
Contact number

***SAMPLE LETTER WHEN A PRODUCTION COMPANY HAS BEEN RETAINED TO
PRODUCE PROJECT ON BEHALF OF THE NON-PROFIT COMPANY***

Non-Profit Company

Letterhead Attention:
FilmL.A. Inc
6255 W. Sunset Blvd 12th Floor
Los Angeles, CA 90028

Re: "Project Title"

To Whom It My Concern:

This letter is to confirm that "Non-Profit Company" has retained "Production Company Name" to produce "Project Title" on our behalf, filming on "MM/Date/Year".

Brief synopsis of what this project is about, how it will be used and how it directly benefits the non-profit organization requesting a permit

Any fees waived and/or reduced for this project by FilmL.A. on behalf of [enter jurisdiction being filmed in] will result in an equivalent reduction in cost to "Non-Profit Company".

Department Head Title
Signature and Date
Email address
Contact number