

*****We suggest you have at least 3 backup park locations*****
Send application to: lacityparkfilloffice@gmail.com

RESERVATION # _____

FILM L.A. PERMIT # _____

****PRIMARY LOCATION MANAGER:** _____

E-MAIL: _____

PHONE NUMBER: _____

****SECONDARY LOCATION MANAGER:** _____

E-MAIL: _____

PHONE NUMBER: _____

APPLICATION QUESTIONNAIRE PLEASE NOTE: In an effort to maximize filming opportunities for our customers, the Park Film Office will release your contact information to location managers or production representatives who request it.

Please Note: Use of city utilities (water & electricity) is \$75 per use, per day and the company will be invoiced directly by the Park Film Office once filming is done. Forms of payment: Company check, cashiers check or money order (No cash, credit card payments or payments through vendors or Viacom's System).

Production must provide their own restrooms and trash receptacles as required by the Park Film Office.

This questionnaire should provide any and all detail of your proposed request to use City of Los Angeles Recreation and Parks properties. This questionnaire and any pictures that you have will be forwarded to our Recreation and Maintenance Supervisors to help us obtain the approvals to make your shoot go smoothly. The detailed information will also be used to develop the guidelines that are issued with your permit from Film L.A.

Please provide the following information. You may include any additional information not included in this questionnaire on a separate document. Return completed questionnaire and additional paperwork to Park Film Office Coordinator.

Production Company Name: _____

Production Title: _____

Date(s): _____

Times (for prep, film, and wrap): _____

CAST: _____ **CREW:** _____ **EXTRAS:** _____

Permit Service or Film L.A. Coordinator: _____

What parks will you possibly need? Park location with exact area(s) (i.e. playground, ball field, interior gym, classroom, basketball courts, etc.)? Please send pictures if you have any.

List any special effects (i.e. brandishing weapons, camp fire scenes, open flames, explosions, gun fire, auto crash, or atmospheric smoke effects):

Scene Description: _____

List any and all animals (domestic or exotic) that will be on site:

List all equipment on site (i.e. carts, cable, crossovers, signs, generator, plywood, layout board, lights, truss, jib arms, condors, cranes, scissor lifts, include dimensions of all heavy equipment)

Will you be using a Drone? The purpose of using a drone? (please specify):

Will you be prepping prior to filming? If yes, what/where will you be prepping? Is there prep or wrap activity while filming in another area of the park or another park, how many involved, what are the times?

Parking Location with vehicle breakdown, listing number of vehicles (i.e. 10 crew cars, 5 trailers, 4 5-ton trucks, etc.)? Pulling trucks in early? If so, what time?

Catering Location (are you setting up a lunchbox, tables, tents, pop up tents)? Tent size and total on site?

Request to alter landscape / buildings (Please list all requests, i.e. digging, painting, fence removal, covering windows, erecting a fence, graffiti removal, creating mud, dirt mounds, etc.)?

Location manager contact information

Providing us with the most up to date information will help our staff contact your company on your permitted activity dates. If any of the information provided changes, please contact your monitor directly.

	Name	Phone Number
Key Location Manager		
Secondary Location manager		
Location Manager on site		
Additional contact		
Additional contact		