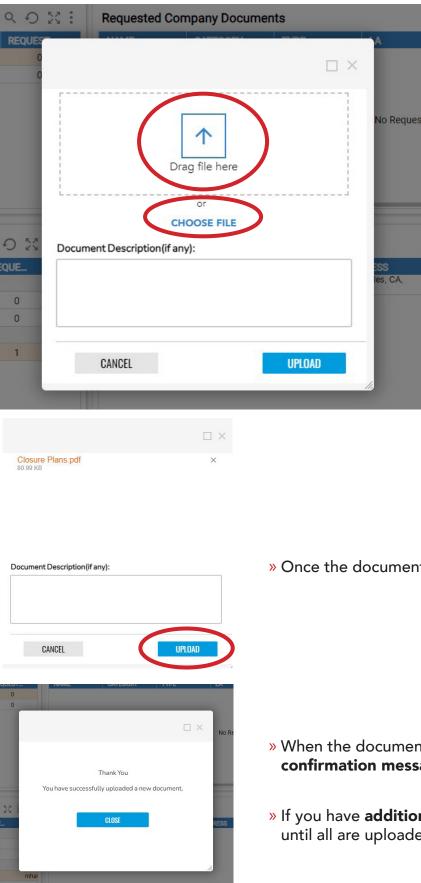
Film MyFilmLA Guide Uploading a Requested Document

As part of your permit processing, your FilmLA Permit Coordinator or Insurance Specialist may request documents from you. This guide walks through how and where to upload these documents.

When a document is requested from you, you'll be notified via email.

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PROJECT TITLE REQUESTED	CREATED email@email.com	NAME Closure Plans	CATEGORY Activity	Closure Plans	LA LA00101497-1	LOCATION ADDRESS 6255 W Sunset Blvd, Los Angeles, CA, 90028, USA	NOTES (LINK)	DESCRIPTION	UPLOAD	ATTACHMENT
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» Drag and drop a file or click "CHOOSE FILE" to upload a document.

» Once the document is done loading, **click UPLOAD**.

- » When the document has been successfully uploaded, you'll see a **confirmation message**. Click CLOSE.
- » If you have **additional documents** requested, **repeat the process** until all are uploaded.